

Brandeis University
2023-2024 Noncustodial Parent Information Waiver Petition

Student Name: _____ Date of Birth: _____

Instructions

Brandeis University requires financial information from both natural parents to determine a student’s financial aid eligibility. This form is only to be submitted if you cannot obtain your CSS Noncustodial Parent Financial Aid PROFILE. If you have no contact with your noncustodial parent, you may request to waive this requirement. Once the Student Financial Services Appeals Committee reviews the submitted Petition, we will notify the student by mail. You should expect a response within 5-10 business days based on our volume of appeals at the time you submit your request and your admissions and financial aid application status. Submission of this application does not guarantee that your request will be approved.

Based on the information provided in the Petition, we may require additional documentation, such as a written statement from a third party. Typically, these letters come from counselors, ministers and other professionals close to a student’s situation.

Types of waiver requests that may be considered:

- Documented abuse situations with your noncustodial parent.
- Legal orders that limit the noncustodial parent's contact with the student.
- No contact or support ever received from the noncustodial parent.

Examples of documents that may be required:

- Court documents or legal orders, as available.
- Third-party documentation - a written statement or letter from a counselor, a social worker, a teacher, or clergy who can certify to your situation. Statements from family members, family friends, or attorneys will not be accepted.

Types of waiver requests that will not be considered:

- Noncustodial parent refuses to complete the form and/or contribute towards college expenses.
- Divorce decree states that the noncustodial parent is not responsible for the student's educational expenses.

If you have any questions, please contact our office at 781-736-3700 or sfs@brandeis.edu.

The completed Noncustodial Parent Waiver Petition and all applicable supporting documentation should be submitted to:

Office of Student Financial Services
Brandeis University
415 South Street, MS 027
Waltham, MA 02454-9110

FAX: 781-736-3719
EMAIL: finaid@brandeis.edu

Part I – Noncustodial Parent Information

Noncustodial Parent Name: _____ Occupation: _____

Permanent Address: _____ Telephone Number: _____

_____ Email Address: _____

Marital Status of your natural parents
If separated/divorced, indicate the year of separation and divorce: _____
Separated/Divorced Never Married
Separation Date: _____
Divorce Date: _____

Has your noncustodial parent ever claimed you as a dependent on a federal tax return? YES NO
If yes, indicate the most recent tax year that this occurred: _____

Part II - Frequency of Contact

| | | |
|--|-------|----|
| Have you had contact with your noncustodial parent in the past year? | YES | NO |
| If yes, how many times were you in contact? | _____ | |
| What was the nature of contact (i.e. visit, phone call, email, etc.)? | _____ | |
| If no, indicate the date of your last contact with him/her? | _____ | |
| Are there legal orders that limit your noncustodial parent's contact with you? | YES | NO |
| If yes, please attach documentation (i.e. restraining order, police report or divorce decree). | | |
| Will/did this parent attend your high school graduation? | YES | NO |
| Do you expect this parent to attend your college graduation? | YES | NO |

Part III – Child Support Information

| | | |
|---|-------|----|
| Did your noncustodial parent pay child support in 2021 ? | YES | NO |
| If yes, indicate the total amount he/she paid for you: | _____ | |
| For other children in your household: | _____ | |
| If no, indicate the last year he/she paid child support: | _____ | |
| Did your noncustodial parent pay child support in 2022 ? | YES | NO |
| If yes, indicate the total amount he/she paid for you: | _____ | |
| For other children in your household: | _____ | |
| If no, indicate the last year he/she paid child support: | _____ | |

Part IV – Additional Information ****REQUIRED****

Please provide an explanation of your circumstances that will help us to better understand why you believe it would be appropriate for us to waive any financial information or contribution from your noncustodial parent. Be sure to provide as much detail as possible in an attached letter.

Part V – Supporting Documentation

Indicate which supporting documentation you have included:

Third party documentation – a written statement or letter from a counselor, a social worker, a teacher, or clergy who can certify to your situation. Statements from family members, family friends, or attorneys will not be accepted.

Copy of police report or restraining order.

Other documents (list): _____

Part VI - Certification

The information provided on this form is accurate and complete to the best of our knowledge. We agree to notify Student Financial Services if our information about or situation with the noncustodial parent changes.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____