

Step 3 – Student’s Tax Filing Status – Calendar Year 2016

Have you or will you be required to file a 2016 U.S. federal income tax return?

_____ **YES** – Continue to Step 4

_____ **NO, but I had some earnings from work** - Complete, and submit a *Student Non-Tax Filer's Statement**. Be sure to include all 2016 W-2 and 2016 1099 forms you received.

_____ **NO, and I had no earnings from work** - Complete, and submit a *Student Non-Tax Filer's Statement**.

Step 4 –Parent(s)’ Tax Filing Status – Calendar Year 2016

Have your parent(s) filed or will they be required to file a 2016 U.S. federal income tax return?

_____ **YES** – Continue to step 5

_____ **NO** - Complete, and submit a *Parent Non-Tax Filer's Statement**. Be sure to include all 2016 W-2 and 2016 1099 forms received.

Step 5 – Certification

By signing this worksheet, I certify all the information reported is complete and correct (the student and at least one parent must sign):

Student Signature Date

Parent Signature Date

* Forms are available at <http://www.brandeis.edu/sfs/forms.html>