

**Brandeis University**  
**2019-2020 Noncustodial Parent Information Waiver Petition**

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Instructions**

Brandeis University requires financial information from both natural parents to determine a student's financial aid eligibility. This form is only to be submitted if you cannot obtain your CSS Noncustodial Parent Financial Aid PROFILE. If you have no contact with your noncustodial parent, you may request to waive this requirement. Once the Student Financial Services Appeals Committee reviews the submitted Petition, we will notify the student by mail. You should expect a response within 5-10 business days based on our volume of appeals at the time you submit your request and your admissions and financial aid application status. Submission of this application does not guarantee that your request will be approved.

Based on the information provided in the Petition, we may require additional documentation, such as a written statement from a third party. Typically, these letters come from counselors, ministers and other professionals close to a student's situation.

**Types of waiver requests that may be considered:**

- Documented abuse situations with your noncustodial parent.
- Legal orders that limit the noncustodial parent's contact with the student.
- No contact or support ever received from the noncustodial parent.

**Examples of documents that may be required:**

- Court documents or legal orders, as available.
- Third-party documentation - a written statement or letter from a counselor, a social worker, a teacher, or clergy who can certify to your situation. Statements from family members, family friends, or attorneys will not be accepted.

**Types of waiver requests that will not be considered:**

- Noncustodial parent refuses to complete the form and/or contribute towards college expenses.
- Divorce decree states that the noncustodial parent is not responsible for the student's educational expenses.

If you have any questions, please contact our office at 781-736-3700 or sfs@brandeis.edu.

**The completed Noncustodial Parent Waiver Petition and all applicable supporting documentation should be submitted to:**

Office of Student Financial Services  
Brandeis University  
415 South Street, MS 027  
Waltham, MA 02454-9110

FAX: 781-736-3719  
EMAIL: finaid@brandeis.edu

**Part I – Noncustodial Parent Information**

Noncustodial Parent Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Permanent Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

\_\_\_\_\_ Email Address: \_\_\_\_\_

Marital Status of your natural parents  
If separated/divorced, indicate the year of separation and divorce: Separated/Divorced      Never Married  
Separation Date: \_\_\_\_\_  
Divorce Date: \_\_\_\_\_

Has your noncustodial parent ever claimed you as a dependent on a federal tax return?      YES      NO  
If yes, indicate the most recent tax year that this occurred: \_\_\_\_\_

## Part II - Frequency of Contact

Have you had contact with your noncustodial parent in the past year?	YES	NO
If yes, how many times were you in contact?	_____	
What was the nature of contact (i.e. visit, phone call, email, etc.)?	_____	
If no, indicate the date of your last contact with him/her?	_____	
Are there legal orders that limit your noncustodial parent's contact with you?	YES	NO
If yes, please attach documentation (i.e. restraining order, police report or divorce decree).		
Will/did this parent attend your high school graduation?	YES	NO
Do you expect this parent to attend your college graduation?	YES	NO

## Part III – Child Support Information

Did your noncustodial parent pay child support in <b>2017</b> ?	YES	NO
If yes, indicate the total amount he/she paid for you:	_____	
For other children in your household:	_____	
If no, indicate the last year he/she paid child support:	_____	
Did your noncustodial parent pay child support in <b>2018</b> ?	YES	NO
If yes, indicate the total amount he/she paid for you:	_____	
For other children in your household:	_____	
If no, indicate the last year he/she paid child support:	_____	

## Part IV – Additional Information **\*\*REQUIRED\*\***

Please provide an explanation of your circumstances that will help us to better understand why you believe it would be appropriate for us to waive any financial information or contribution from your noncustodial parent. Be sure to provide as much detail as possible in an attached letter.

## Part V – Supporting Documentation

Indicate which supporting documentation you have included:

Third party documentation – a written statement or letter from a counselor, a social worker, a teacher, or clergy who can certify to your situation. Statements from family members, family friends, or attorneys will not be accepted.

Copy of police report or restraining order.

Other documents (list): \_\_\_\_\_

## Part VI - Certification

The information provided on this form is accurate and complete to the best of our knowledge. We agree to notify Student Financial Services if our information about or situation with the noncustodial parent changes.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_