East Quad Club Storage

Club/Organization: ________________________________

Name and position of person requesting space: ______
________________________________________________

E-mail Address and Phone #: ______________________

Members with Access: _____________________________
________________________________________________
________________________________________________

Items being stored:

Storage in East Quad is accessible on a limited basis. Please plan access accordingly. The Department of Student Activities, the Intercultural Center and Residence Life are not responsible for lost or damaged items.
East Quad Club Storage

I, ___________________________ of ___________________________ understand that by obtaining storage space in East Quad for my Club or Organization, my club/org. must abide by access regulations set forth by the Department of Student Activities, the Intercultural Center and Residence Life. Furthermore, I understand there are certain risks associated with using the storage area and Student Activities, the ICC and Residence Life can not be held accountable for damage or loss of items in the stored.

The following guidelines must be kept in mind by clubs organizations and its members utilizing the East Quad Storage Area:

- Only designated members may access the space
- Members must obtain the key from the ICC during operating hours. A valid Brandeis ID is required to sign the key out.
- Members should only remove items from their designated spaces and sign the appropriate storage inventory sheet for their space. This will ensure that other club members know who has which items.
- When accessing the storage area, club/org. members will only retrieve items from their specific storage area and not disturb items belonging to other clubs/orgs.

I understand by signing below, any infraction or misuse of the space can constitute loss of privileges and use of the East Quad Storage Area.

__________________________________

Date: ____________________________