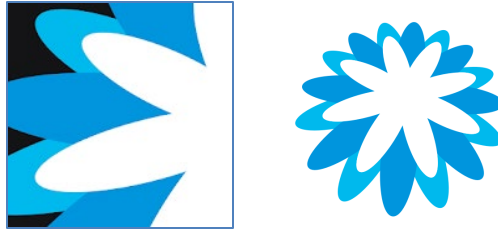


How to install the (mobile) Coupa App on your smart device

- 1) Go to App store and search "Coupa". It should look like this blue flower below:



- 2) Open the app and enter Brandeis' instance code: `brandeis.coupa.com`
- 3) Enter your UNET credentials to access your account in Coupa.
- 4) Begin creating/working on expense reports - and taking pictures of your receipts.