Academic Faculty / Staff Recommendation for F-1 or J-1 Program Extension

To be completed by the F-1 or J-1 Student:
Student Name: _____________________________ Sage ID: ____________ SEVIS ID: ____________________

Major(s) / Program: _____________________________

Program end date currently listed on I-20 (item 5) or on DS-2019 (item 3): ____________________________

Please submit this form and financial documentation for the duration of your requested program extension to ISSO before the expiration date listed on your I-20 or DS-2019.

To be completed by the Academic Advisor:
The above named student is requesting more time to complete his/her program. In order for the ISSO to help this student extend his/her program with United States Citizenship and Immigration Services (USCIS), we request that you complete this form.

Is the student in good academic standing?   _____ Yes   _____ No

Has this student been continuously enrolled for a full course of study?   _____ Yes   _____ No
(if no, please explain on reverse side of this form)

This student will complete requirements for his/her current program on:  _______________________
(Month/Day/Year)

This student has not yet completed the current program of study due to (please check all reasons which apply):

_____ Delay caused by a change in major field of study
_____ Delay caused by a change in research topic
_____ Delay caused by unexpected research problems
_____ Delay caused by lost credits upon transfer to Brandeis University
_____ No unusual delay. The original length of time given to complete studies was not reasonable for an average student in this program. Please list average length of time for this program:__________
_____ Other (please explain on the reverse side of this form)

I therefore recommend this student be allowed additional time to complete his/her studies.

Academic Advisor's Signature: _______________________________________________________

Name and Title (please print): _______________________________________________________

Department (please print): _____________________________ Date: ____________________