Dear Colleagues,

The Provost’s Office is pleased to request proposals to initiate innovative scholarly inquiry and creative activities that have the potential for significant, sustained impact. Any Brandeis faculty or staff member involved in research, scholarship, or creative activity in any field may apply for an award.

**Purpose and Evaluation Criteria:**
Proposals should be for early stage activities rather than for projects that are well underway. We encourage collaborative proposals that involve multiple departments or schools and proposals with convincing plans to develop and sustain a long-term activity.

All proposals should include a description of the proposed activity and its significance, resources needed to complete the work, timeframe, and plans for sustaining the activity. See the attached template for word limits and other details.

**Funding:**
- The maximum award will be $30,000, and the committee will make evaluations based on both the merit of the proposal and the appropriateness of the budget.
- Funding will be provided for up to 12 months, starting July 1, 2017.
- Salaries, if requested, must include fringe benefits. Please refer to: [http://www.brandeis.edu/ora/FactSheetMaster/index.html](http://www.brandeis.edu/ora/FactSheetMaster/index.html) for details.
- At the end of the grant period, unused funds will be returned to the Provost’s office. *Please do not count on a no-cost extension.*

**What can awards pay for?**
- Graduate or undergraduate student support
- Expenses associated with data collection or entry
- Equipment, research supplies and software
- Travel
- Summer salary for faculty or staff
  - *Summer salary is unlikely for tenured faculty*

**Deliverables:**
Upon completion of the project, recipients will submit a report summarizing their accomplishments and indicating their plans to continue the activity (including plans to secure additional funding, if appropriate). In addition, the report will summarize project expenditures.
Interim Activities:
Each year Brandeis will organize a colloquium where awardees will present their accomplishments to date. The Brandeis community will be invited to participate in open discussions and possible future collaborations.

To apply please write a brief proposal, following the outline below and limiting answers in each section to the length indicated. Please also attach a recent vita.

Completed proposals should be emailed to:
PROVGRANTS@BRANDEIS.EDU

Proposals are due by 5:00 p.m. on Friday, February 24 and should be submitted as a single pdf document, using the format below.

Research Award Evaluation Committee:
Chair: Ed Hackett, Vice Provost for Research
Cindy Thomas, Associate Dean for Research, Heller School
Gannit Ankori, Division Chair, Creative Arts
John Burt, Division Chair, Humanities
John Wardle, Division Chair, Sciences
Sarah Lamb, Division Chair, Social Sciences
Kathryn Graddy, Senior Associate Dean, International Business School
Innovative Inquiry Award Application

Contact Information

Name(s) of applicant(s) and current position(s) at Brandeis

Academic unit(s)

Phone number(s)

Email address(es)

Project description

Title

Total amount requested

Proposed starting and ending dates

What do you propose to do? What challenge will you address? (Maximum 200 words)

Why does it matter? (Maximum 200 words)

What resources are you requesting and how will you use them? That is, please explain and justify the proposed budget. (Maximum 200 words)

If the project involves graduate or undergraduate students, what will they do and how will they benefit? (Maximum 200 words)

How will you sustain this activity when the award ends? If you will need additional funds to support the work, how do you intend to find support? (Maximum 200 words)

Is there anything else we should know about you or your project? (Maximum 200 words)
Proposed budget

Please organize your proposed budget in the following categories:

Faculty/researcher summer salary (including fringe benefits)

Graduate student support

Undergraduate student support

Supplies and materials

Minor equipment (less than $5000 to purchase)

Travel

Other purchased services (please detail)

Other expenses (please detail)

TOTAL COST

Please append vita.